

NY Forward – Capital Region - Greenwich

Subject	MINUTES LPC Meeting #1	Date	Tuesday, June 3, 2025
Place	High School – Media Center 518 10 Gray Ave.	Time	4:00-6:00pm
Distribution	<u>Local Planning Committee</u> Amanda Hurley, Mayor (co-chair) Laura Oswald (co-chair) Jenness Bivona-Laval Michael Conlin Emily Crawford John Mattison Sarah Murphy Jack Pemrick Teri Ptacek Julie Sipperly Aaron Kendall (<i>absent</i>) MaryAnn McGeorge (<i>stepped down</i>)	<u>State Team</u> Matthew Smith, DOS Mary Elise Rees, ESD <u>Consultant Team</u> Ian Nicholson, Buro Happold Ashley Dominguez, Buro Happold Yara Eliyan, Buro Happold Daniel D'Oca, Interboro <u>Public</u> ~9 individuals	

Meeting Summary:

Please see 'GW_LPC Meeting 1_Slides_record' for the presentation shared during the meeting which parallels the discussion summarized below.

*Action items are called out in ***bold-italic highlight****

Opening Remarks

Mayor Amanda (LPC Co-Chair) recognizes the role of the LPC as the voice of the community. She highlights the significance of the NYF grant as a pivotal moment for the community.

Laura (LPC Co-Chair) acknowledges that there may be difficult decisions to be made ahead but is excited for what this means for the community and the impact that will be made. She shares her experience in the Village of Cambridge during the first round of NY Forward.

Code of Conduct

Matthew Smith (DOS) reads the Code of Conduct preamble, and reviews key points from the Code of Conduct that LPC members are expected to abide by, including signing the acknowledgement form, noting where to access and methods of delivery available.

Guidance is delivered regarding conflicts of interest and recusal.

LPC Members are to sign and return their Code of Conduct form ASAP, in no case later than the 2nd LPC meeting.

Introductions / Roles and responsibilities

Everyone from the LPC, State team, and consultant team introduces themselves briefly, noting their name, organization affiliation, and their role on the NYF team. (all in attendance are noted above)

Matthew (DOS) reviews the basic roles, responsibilities, and expectations of the State agencies, the consultant team, the LPC, and the Village staff.

Overview of the NYF Program

Matthew (DOS) provides an overview of the NYF Program, including brief history of DRI/NYF, overarching goals, and the planning process.

Greenwich's NYF Application

Yara (BH) provides a brief overview of the Village's application to the NYF program, which was the basis of the \$4.5 million award.

Review of the NYF boundary as described in the application, noting the ability for the LPC to shift the boundary throughout the process.

Review of preliminary downtown vision statement and list of goals as included in the application. Ian (BH) emphasizing that these vision and goals are preliminary and will be the main topic of the first public workshop and will be revised in the upcoming LPC meeting.

Review of past investments, local policies, administrative capacity, and public outreach to date.

Review summary of key themes in project opportunities identified in the application, re-emphasizing that ALL projects must go through the Open Call process, even those included in the application.

Project Development

Ashley (BH) provides review of project development process, including Open Call and project development phases.

Ian (BH) adds that the slate of projects going into the Strategic Investment Plan (SIP) will total between \$6 and \$8 million so the state can make the final decision of awarded projects.

Ian (BH) explains the open call should be open for at least 6 to 8 weeks to give people adequate time to work on their application and bring their project together.

Matthew (DOS) emphasizes the project development is very iterative to ensure projects are as strong as possible after submission of the open call as they are developing the SIP.

Public Engagement Strategy

Dan (Interboro) provides overview of the public engagement strategy, including LPC meetings, public workshops, outreach activities, and stakeholder meetings.

Dan (Interboro) prompts discussion of key stakeholders that should be actively engaging, LPC comes up with a couple key groups listed below.

- Greenwich seniors' group
- Interfaith group
- Youth
- Battenkill Conservancy
- Battenkill Community Services

Group reviews the proposed schedule and re-calibrates days and times based on availability (agreed dates to be posted to AthensNYF.com).

General conversation on potential public workshop locations and LPC meeting locations. Group confirms public workshops to be in the Greenwich Free Library and LPC meetings may continue in the high school media center.

Group discussion of primary local outreach events the NY Forward team should engage. LPC notes key events listed below.

- August 18th through the 24th is the week of the Washington County fair which most Greenwich residents attend as well as those from neighboring areas. A discussion of how to ensure input is primarily received from Greenwich residents if there is a NY Forward booth at the fair.
- The Library Music Series events from 6 pm to 8 pm on Monday June 23rd, July 28th, August 25th, and September 22nd. A note regarding the September event starting a little earlier due to the earlier sunset.

LPC Q&A / Discussion

- Discussion about the option to increase the matching requirement thinking about the equity aspect, and cost effectiveness. Ultimately decided to keep the match requirement at 25% minimum to keep process open to as many Sponsors as possible.
- Request to ensure those who submitted projects for the application are directly made aware of the open call process since they will have to resubmit their project for consideration.
- Discussion encouraging people who have potential projects that are currently outside of the proposed NY Forward boundary to still submit their projects through the open call because the boundary can change.

Public Comment

- Question on match requirement for non-profits but it was answered during the rest of the presentation: Non-profits have a 0% matching requirement.
- Question on whether costs associated with the ineligible activities can still be attributed towards the project total if the sponsor is paying for them to count towards the match requirement. Matt (DOS) responds that those costs can count towards the project total cost and sponsor match.
- Comment to include the Batten Kill Conservancy, Batten Kill Community Services, and Greenwich Chamber of Commerce as key stakeholders. (added to above list)

Closing Remarks

Mayor thanks everyone for their time and commitment.

END OF SUMMARY